SZABIST Shaheed Zulfikar Ali Bhutto Institute of Science & Technology
DUBAI CAMPUS

# COURSE OUTLINE REQUEST FORM

Name _____Reg. No. _____ Program _____

Last Semester (Spring: Summer: Fall) _____

Last Quarter (*For EMBA students only*) _____

Total courses passed: _____

- ☐ One (1) Course Outline AED 26.25/- (Including 5% VAT)
- ☐ Six (6) Course Outlines AED 105/- (Including 5% VAT)
- ☐ Twelve (12) Course Outlines AED 183.75/- (Including 5% VAT)
- ☐ Twenty Four (24) Course Outlines AED 315/- (Including 5% VAT)
- ☐ Forty Eight (48) Course Outlines AED 525/- (Including 5% VAT)

**Any special request:**

_____ _____

Student's Signature Date

**For Office Use**

**Admissions Office:** Comments_____ Signature_____ Date_____

**Finance Clearance:**

Payment received for:

☐ No. of copies Total Amount: _____

_____ _____ _____

Name of Finance Officer Signature Date

**Note:**

- Course Outline will only be issued after payment of all dues at Finance office
- Course Outline for courses transferred from external/ other universities are not issued
- Course Outline will require up to seven working days to be issued
- Form to be submitted at Records Department
- 5% VAT applicable as per U.A.E Federal Tax Authority regulations

*Revised on: January 24, 2022*